MEETING MINUTES

Date: July 26th, 2010

Time: 6:30PM PST

Purposes:
1. Membership Definition Committee
2. MI Mixer
3. DC Mixer

Attendees: Sevag Sislian, LCN President – Presiding Officer
Lara Saikali, LCN Secretary
Ferdos Kassir, LCN Treasurer
Judith Farah, LCN Vice President of Events
Rami Haddad, LCN Vice President of Public Relations - ABSENT
Thalia Jarjour, LCN Vice President of Membership - ABSENT

1. Call to order
   a. Roll Call & Introductions
      i. Meeting called to order 6:35pm PST
      ii. R. Haddad and T. Jarjour not present
   b. Approval of July Meeting Agenda 7-13-2010
      i. F. Kassir moves
      ii. J. Farah seconds
      iii. S. Sislian thanks L. Saikali for preparing this
   c. Approval of June Meeting Minutes 6-14-2010
      i. F. Kassir moves
      ii. L. Saikali seconds
      iii. Conditionally approved pending the addition of DC Mixer Minutes

2. Report of Committee Chairs:
   a. President
      i. Status update of Action Items from 6-14-2010 minutes

All Board Members
1. CONT AI: All board members to submit monthly reports to all LCN Board Members 3 days before meeting.
2. CONT  AI: All board members to send a list of 3 possible donors.

3. CONT  AI: All board members to encourage use of iGive.com

4. PEND  AI: All board members to read Hilton contract and send any comments to the board by August board meeting

President

5. DONE  AI: S. Sislian to meet with T. Jarjour to go over LCN Bylaws in regards to the membership definitions by July meeting

6. DONE  AI: S. Sislian to write motion for Five-Year Strategic Plan and LCN officer Goals

7. PEND  AI: S. Sislian to talk to ASU Lebanese club about fundraiser by July 10

8. DONE  AI: S. Sislian to provide previous membership documents to T. Jarjour

9. PEND  AI: S. Sislian to e-mail F. Baydoun and Arab American Chamber of Commerce by July meeting

Secretary

10. DONE  AI: L.Saikali to share LCN Dropbox with S. Sislian by June 21

11. PEND  AI: L. Saikali to finish President’s Forum meeting minutes and send to board by July meeting

12. DONE  AI: L. Saikali to check numbering of treasurer PPM

Treasurer

13. DONE  AI: Ferdos Kassir to draft proposal letter for potential companies for info sessions

VP of Events

14. PEND  AI: J. Farah to contact ULC presidents to set dates for hosting CIA Info Sessions

15. PEND  AI: J. Farah to set the date by Friday. S. Sislian to let her know if he can make September

16. DONE  AI: J. Farah to appoint a CIA committee by July meeting

17. PEND  AI: J. Farah to book room downstairs for workshops at Oakland University and send the board an e-mail confirmation about the room bookings

VP of Membership

18. PEND  AI: D. Ayoub and T. Jarjour to do joint calls with current ULC presidents and president elects for smooth transition by July Board Meeting

19. PEND  AI: T. Jarjour to work with R. Haddad on making a meeting with Wayne State University students to establish a club

20. PEND  AI: T. Jarjour to contact DC ULC’s to inform them about the DC Mixer by this Friday
21. PEND  AI: T. Jarjour to re-assign alumni committee by July meeting

22. PEND  AI: T. Jarjour to figure out student exchange details for August meeting
23. PEND  AI: T. Jarjour to update award applications for the July meeting

VP of PR
24. CONT  AI: R. Haddad to get logo’s of approved media outlets for our website
25. PEND  AI: R. Haddad to work with K. Khoury on the Committees link improvement for the LCN website
26. PEND  AI: R. Haddad to work with K. Khoury to improve press release format on website
27. PEND  AI: R. Haddad to work with K. Khoury on including board information on website
28. PEND  AI: R. Haddad to create LCN FILM & PHOTOGRAPHY LAB COMMITTEE
29. PEND  AI: S. Sislian to re-design and order the new LCN bookmarks
30. PEND  AI: R. Haddad to automate the Venues uploads by February meeting
31. CONT  AI: R. Haddad to create an Affiliated Organization post on the website
32. PEND  AI: R. Haddad to work with Maurice on Facebook application
33. PEND  AI: R. Haddad and T. Jarjour to talk and collaborate to provide possible ULC names for Miami and New Jersey by July meeting
34. PEND  AI: R. Haddad to discuss photo DVD with S. Sislian by July meeting

   ii. LCN ‘10 Business Meeting minutes
       a. Tabled until LCN’11
   iii. Motion to Approve LCN ‘10 President’s Forum meeting minutes
       a. Tabled until August board meeting

NEW  AI: S. Sislian to write a motion to approve President’s Forum meeting minutes
   iv. List all emergency motions approved since last board meeting
   v. Membership re-definition
       a. S. Sislian and T. Jarjour will work on this and hopefully have this done to be approved by the August meeting
       b. S. Sislian updates that he is working with Serge Haddad and Diana Ayoub and that they have a draft ready
       c. Verbal Motion to appoint Diana Ayoub as Membership committee Chair
           a. L. Saikali moves
b. J. Farah seconds

c. Discussion:

i. L. Saikali – I think that Diana will do an amazing job

ii. The board agrees

iii. S. Sislian – I agree, I think that since she was already involved in this she will be great for it

d. Votes

i. Unanimously approved

ii. DC Mixer Report

a. S. Sislian updates that the mixer was a great success!

b. 100+ Attendees

c. Raffles: 2 $50 gift cards, 1 $100 Kababji Gift Card

d. Total LCN Revenue: $383

e. Total Costs (travel + gift card): -$350

f. Net: +$33

g. S. Sislian states that even though we didn’t make much profit it was great DC exposure for us

a. Secretary

i. Report Attached

ii. Report change: date on secretary report

b. Treasurer

i. Report Attached

ii. June Financials

iii. Audit Committee Report

a. S. Sislian – I recommend we table approving this until August so that each board member has time to go through it. I highly recommend everyone reviews it

iv. Info Session Proposal Preliminary Draft Letter

NEW AI: F. Kassir to write a motion to approve the Audit Committee findings

NEW AI: All board members to review and comment on audit report prior to August meeting
NEW  AI: F. Kassir to share draft proposal letter for potential companies for info sessions with board
NEW  AI: S. Sislian and F. Kassir to finalize the info session proposal letter by the August meeting

c. Vice President of Events
   i. Report attached
   ii. LCN Fundraisers
      a. PWAP Party – September
      b. Arizona Fundraiser Dinner – September
         - S. Sislian updates that this will probably be in October
   iii. Alumni Events
      a. DC Mixer – June 24th at Kababji (reported in president’s section)
   iv. Michigan Mixer
      a. Possible dates: Thursday, September 30 or Thursday, October 7
      b. Possible locations
         - Mosaic and Crave will be the two locations to look at
   v. Michigan Fundraiser Dinner – dates?
      a. Possibly end of November
   vi. CIA Info-sessions update
      a. On hold until September/October due to schools being out for the summer.
         b. Motion to Approve Serge Haddad as CIA Info-session Chair
            - J. Farah moves
            - Lara seconds
            - Discussion:
              i. L. Saikali – I think Serge will do a great job
            - Vote
              i. Unanimously Approved
   vii. LCN Convention 2011 – April 1-3
      a. Alumni Track LCN 2011
      b. Updates
      c. Workshops
         - Room booking update
- The board needs to look at the contract with the Hilton, needs to be finalised by the end of August
  
d. Report change: PWAP get together now either October 2nd or October 9th

NEW AI: J. Farah to finalize date and location of Michigan Mixer by August 10th
NEW AI: J. Farah to finalize details of PWAP get together by August 10th

Vice President of Membership - Absent
  
i. Report attached
  
ii. Current list of subscribing ULCs
  
iii. Alumni Committee Update
  
iv. Define LCN membership roles
  
   a. Bylaws revisions required
  
   b. Diana Ayoub to Chair Membership Definition Committee
  
v. Automate RSVP’s to capture membership – From VP of IT
  
   1. Exploring icontact as possible option - $320 / year
  
vi. 2011 Awards and Programs
  
   a. Define Student Exchange – August/September Timeline
   
   b. Awards – Update application and approve by August Meeting

Vice President of Public Relations
  
i. Report Attached
  
ii. Motion to approve LIBC
  
   1. J. Farah moves
   
   2. Ferdos seconds
   
   3. Discussion:
      
      a. S. Sislian – I think we can find some common ground and hopefully work together in the future
      
   4. Unanimously approved
  
iii. Motion to approve Chicago Lebanese Club
  
   1. F. Kassir moves
   
   2. L. Saikali seconds
   
   3. Unanimously approved
  
iv. Events attended:
      
      a. Arab American Engineers and Architects Picnic
      
      b. Lebanese American Chamber of Commerce Summer Sunset Event
  
v. Upcoming events
a. LIBC Annual Michigan Event: Friday, October 8
b. ADC Annual Judges Event: Friday, October 8
c. Arab American Chamber of Commerce 18th Annual Building Economic Bridges Banquet: Friday, October 22

vi. Partnership vs. Sponsorship
   a. Partnership with LCN: $500 down
      - Your organization gets advertisement as a partner + receives the attendees list and website registered list after the event + get to speak at the event and share the spotlight. Obviously your name and logo will be everywhere, in all communications.
      - LCN does all the work which includes website, advertisement, invitations letter, fliers design, choose location, manage the event, negotiate everything, seek raffles and sponsors, pay all expenses, thank you letters after the event.

   b. Sponsorship: $250 down
      - Your organization gets advertisement as a sponsor. Your name and logo will be everywhere, in all communications.
      - LCN does all the work which includes website, advertisement, invitations letter, fliers design, manage the event, negotiate, seek raffles and sponsors, pay all expenses, thank you letters after the event.

vii. LCN Michigan Fall Mixer
   c. Will be partnered with
      1. LAHC: $500, $0 revenue unless they bring sponsors, then we’ll split, will bring raffle prizes,
      2. LAU: $0 down, $0 revenue unless they bring sponsors, then we’ll split
      3. Arab Detroit: worth $4500 of Media Advertising and possible raffles
      4. AUB and Michigan Rotaract pending

viii. Affiliated Organizations update

ix. Information Sessions
   a. Reach out to new companies

x. Job listing/LinkedIn – From VP of IT

3. New Business
   a. S. Sislian updates that he will be abroad and unreachable from Friday, July 30th through Saturday, August 7th

4. Program or Announcements
a. L. Saikali informs the board that she is getting promoted to Project Manager at work due in large part to implementing skills learned through LCN.

NEW  AI: L. Saikali to follow up with Serge Haddad about goto meeting account

Next Meeting
Date:  TBA
Time:  TBA
Location: Various – www.gotomeeting.com or www.yugma.com

5. Adjournment
   a. L. Saikali moves
   b. F. Kassir seconds
   c. Meeting adjourned at 7:32pm PST
To: LCN Executive Board  
From: LCN Secretary – Lara Saikali  
Date: July 26th, 2010  
Subject: LCN Secretary Report

1. Uploaded Board Meeting Minutes for 5-8-10
2. Uploaded Board Meeting Agenda for 6-14-10
3. Prepared Board Meeting Minutes for 6-14-10
4. Prepared Board Meeting Agenda for 7-13-10
5. Uploaded motions
   a. 1011tr001_Audit_Committee_Approval.pdf  
   b. 1011tr002_20102011_budget_approval.pdf  
   c. 1011p001_20102011_officer_goals.pdf  
   d. 1011p002_20102011_five_year_strategic_plan.pdf  
6. Uploaded PPM
   a. 1011t007_ppm_treasurer_nomenclature.pdf  
7. Action Items:
   a. DONE  AI: L.Saikali to share LCN Dropbox with S. Sislian by June 21  
   b. DONE  AI: L. Saikali to finish President's Forum meeting minutes and send to board by July meeting  
   c. DONE  AI: L. Saikali to check numbering of treasurer PPM
To: LCN Executive Board

From: LCN Treasurer – Ferdos Kassir

Date: July 26, 2010

Subject: LCN Treasurer Status Report

A. Audit of 2008-2009 Budget
   a. Audit Review Completed
   b. Audit Committee Report Attached

B. June Financials
   a. Expenditures: $450
      
      | Date          | Amount | Description                      |
      |---------------|--------|----------------------------------|
      | 06/02/10      | -100   | Leb Club UST                     |
      | 06/09/10      | -300   | Sevag Sislian DC June Mixer ticket|
      | 06/23/10      | -50    | Best buy Gift Card for DC mixer  |
      
   b. Income: $231.33
      
      | Date          | Amount | Description                |
      |---------------|--------|----------------------------|
      | 06/01/10      | 160.00 | Diana Ayoub Credit Return   |
      | 06/07/10      | 71.33  | Mazen Nasr Credit Return    |

C. July Financial:
   a. Expenditures: $66.04
      
      | Date         | Amount | Description         |
      |--------------|--------|---------------------|
      | 07/06/10     | -66.04 | GoDaddy.com Website |

   a. Income: $393.00
      
      | Date          | Amount | Description                |
      |---------------|--------|----------------------------|
      | 07/12/10      | 10.00  | Diana Ayoub Credit Return  |
      | 07/14/10      | 313.0  | ATM Cash Deposit          |
      | 07/14/10      | 70.00  | ATM Check deposit DC Mixer June 24 |
D. Account Balances
   i. July 07 2010 Chase Ending Balance: $8,424.72
   iii. July 07 2010 Pending Checks & Deposits: 00.0

E. Info Session Proposal Letter attached.
To: LCN Executive Board  
From: LCN Treasurer – Ferdos Kassir  
Date: July 26, 2010  
Subject: Audit Report

A. Audit Members
   a. Ferdos Kassir (Chair)  
   b. Patrick Sislian  
   c. Rami Abu Suleiman

B. Audit Results

<table>
<thead>
<tr>
<th>In the Books</th>
<th>$8,303.94</th>
</tr>
</thead>
</table>

**09-10 Total Income** $35,746.89  
- 08-09 Wamu Ending Balance $3,577.12  
- 08-09 Budget Related Income $1,500.12  
- 09-10 Paypal Ending Balance $24,51  
- 09-10 Budget Related Income $30,669.77

**09-10 Total Expenditures** $(27,442.95)  
- 08-09 Budget Related Payments $(2,004.53)  
- 09-10 Budget Related Payments $(25,438.42)

**09-10 Budget Related Balance** $5,231.35  
- 09-10 Budget Related Income $30,669.77  
- 09-10 Budget Related Payments $(25,438.42)

<table>
<thead>
<tr>
<th>In the Bank (as of 06/01/10)</th>
<th>$8,300.97</th>
</tr>
</thead>
</table>
A. Recommendation

The Audit Committee has reviewed all expenses and income for period raging 06/1/09-05/30/10 and has edited the Expenditures & Income report to correctly reflect all the transactions within that period. Furthermore, the Audit committee has verified that all receipts and reimbursements were correctly matched and that all reimbursements have been issued (some cashed after the fiscal year). The report above verifies that LCN Expenditure and Income report is in line with the actual financial balance of the LCN in all of its financial accounts (Chase Checking and Paypal).

Therefore, the members of the Audit Committee hereby verify that the LCN 09-10 Budget has been reviewed and corrected and that all financial transactions have been properly recorded.

Thanks you,
Audit Committee
07/26/10
To: LCN Executive Board
From: LCN Treasurer – Ferdos Kassir
Date: July 26, 2010
Subject: Audit Report

a- Paypal Transactions Audit Summary

<table>
<thead>
<tr>
<th>Month</th>
<th>Paypal</th>
<th>Books</th>
<th>Diff.</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>200906</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>200907</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>200908</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>200909</td>
<td>$282.90</td>
<td>$282.90</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>200910</td>
<td>$793.09</td>
<td>$752.31</td>
<td>$40.78</td>
<td>Update to echeck #86K84329XD7953308 – marches $40.78</td>
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<tr>
<td>200911</td>
<td>$163.49</td>
<td>$139.34</td>
<td>$24.15</td>
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</tr>
<tr>
<td>200912</td>
<td>$300.62</td>
<td>$300.62</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>201001</td>
<td>$2,671.05</td>
<td>$2645.83</td>
<td>$25.22</td>
<td>Update to echeck #103064504L518151X not inputted. but this was $26.11 - so if echecks are not real transactions you have a $0.89 discrepency – should find the exact transaction</td>
</tr>
<tr>
<td>201002</td>
<td>$1,472.04</td>
<td>$1,421.48</td>
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</tr>
<tr>
<td>201003</td>
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<tr>
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<td>$262.67</td>
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</tr>
<tr>
<td>201005</td>
<td>$668.21</td>
<td>$668.21</td>
<td>$0</td>
<td>GOOD</td>
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</table>
**b- Paypal Transaction to WaMu Audit**

The following are withdrawal transactions from Paypal to verify that they were sent to the WaMu LCN account.

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<thead>
<tr>
<th>Month</th>
<th>Bank</th>
<th>Paypal</th>
<th>Diff.</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>200906</td>
<td>$0</td>
<td>$0</td>
<td>$</td>
<td>GOOD</td>
</tr>
<tr>
<td>200907</td>
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<td>$0</td>
<td>$0</td>
<td>GOOD</td>
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</tr>
<tr>
<td>200910</td>
<td>$-$970.28</td>
<td>$970.28</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>200911</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>200912</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>201001</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>201002</td>
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<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>201003</td>
<td>$3000.00</td>
<td>$-$3000.00</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>201004</td>
<td>$7,589.41</td>
<td>$-$7589.41</td>
<td>$0</td>
<td>GOOD</td>
</tr>
<tr>
<td>201005</td>
<td>$1915.37</td>
<td>$-$1915.37</td>
<td>$</td>
<td>GOOD</td>
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**c- Reimbursement:**

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<th>File Name</th>
<th>Amount</th>
<th>Issue</th>
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<tbody>
<tr>
<td>E_W_LCN10_DA_017_20100403</td>
<td>$10</td>
<td>Purpose not defined – issue solved</td>
</tr>
<tr>
<td>E_W_LCN10_LS_020_20100527</td>
<td>$36.18</td>
<td>Should have been 24.12 $-issue solved</td>
</tr>
<tr>
<td>E_W_LCN10_SH_010_20100402</td>
<td>$35.27</td>
<td>reimbursement for a meal/purpose not defined – issue solved</td>
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</table>
## Bank Account tracking by month

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<tr>
<th>Month</th>
<th>Deposit</th>
<th>Credit</th>
<th>Ending balance</th>
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<tr>
<td>May 2009</td>
<td>419.15</td>
<td>1,640.03</td>
<td>3,577.12</td>
</tr>
<tr>
<td>June 2009</td>
<td>1,600</td>
<td>1,594.91</td>
<td>3,632.51</td>
</tr>
<tr>
<td>July 2009</td>
<td>0</td>
<td>459.92</td>
<td>3,172.59</td>
</tr>
<tr>
<td>August 2009</td>
<td>0</td>
<td>88.72</td>
<td>3,083.87</td>
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<tr>
<td>September 2009</td>
<td>0</td>
<td>176.80</td>
<td>2,907.07</td>
</tr>
<tr>
<td>October 2009</td>
<td>1,510.28</td>
<td>1,578.00</td>
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<tr>
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<td>692.</td>
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<tr>
<td>December 2009</td>
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<tr>
<td>January 2010</td>
<td>10,053.12</td>
<td>1,700.0</td>
<td>11,128.14</td>
</tr>
<tr>
<td>Feb 2010</td>
<td>11,95.00</td>
<td>1,834.43</td>
<td>10,488.71</td>
</tr>
<tr>
<td>March 2010</td>
<td>3,591.00</td>
<td>512.33</td>
<td>13,567.38</td>
</tr>
<tr>
<td>Aprils 2010</td>
<td>7,589.41</td>
<td>14,002.23</td>
<td>7,589.41</td>
</tr>
<tr>
<td>May 2010</td>
<td>3,910.89</td>
<td>2,749.02</td>
<td>8,316.43</td>
</tr>
<tr>
<td>June 2010</td>
<td>231.33</td>
<td>360</td>
<td>8,097.76</td>
</tr>
<tr>
<td>Totals</td>
<td>15,091.30</td>
<td>27,702.42</td>
<td></td>
</tr>
</tbody>
</table>

Overall well kept records and easy to track.
To: LCN Executive Board
From: LCN Executive Board
Date: MM, DD YYYY
Subject: LCN Info sessions

The Lebanese Collegiate Network (LCN) is a non-profit, non-political and non-religious, organization that was founded in 2006. LCN objective is to connect and develop Lebanese collegiate clubs, students and alumni within the United States. The LCN is an official 501(c)(3) U.S. non-profit organization. Donations to the LCN are tax deductible.

Mission
The Lebanese Collegiate Network is an active organization that is governed by a constitution and a set of bylaws that define the objectives of the organization. LCN functions around the year with a fiscal year that starts in June, 1st of every year and ends on May 31 of the subsequent year. A five strategic plan is updated every year, to redefine the goals, and be the guide.

Background
The LCN comprise of # of subscribing clubs, and # of subscribing students. Members of the LCN constitute a rich group of motivated students and alumni that faithfully attend the organization’s events and the annual convention that is held in a different state every year.

LCN regularly organizes and sponsor one hour info sessions for different companies and organizations, in college campuses of subscribing Lebanese Clubs.

Info session proposal
- Sponsor one hour info-session on college campuses usually held on campus lunch time.
- Info sessions are organized by University Lebanese Clubs (ULCs) members of the LCN.
- Info sessions are advertized through flyers and banners by ULCs, and event is open to all students around campus.
- Sponsorship contingent on number of students attending.
- Sponsorship includes the cost of the provided food provided by the ULC.

LCN Executive Board
Lebanese Collegiate Network
To: LCN Executive Board
From: LCN Vice President of Events – Judith Farah
Date: July 26th, 2010
Subject: LCN Vice President of Events Status Report

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A. Washington DC Mixer - June 24th
Great Job!!! The mixer was an awesome success, can’t wait for our next mixer in MI!

B. 2011 LCN Convention – Oakland University, MI
   a. I could not reserve the rooms downstairs at Oakland Center, Mary, the event coordinator, said that they are already booked for that weekend but people always cancel reservations so with a little bit of luck, I will be looking every week and hopefully I will able to book them by Fall 2010 semester.
   b. We have the other ones upstairs still booked I’m not going to cancel them unless we get the approval on the other ones.
   c. Hilton Agreement – We have very little time to give them our last word – Any objection for the Hilton hotel for the 2010 LCN convention in Michigan??

C. September Mixer – Michigan
   a. Date: September 30th, 2010 - October 7th 2010
   b. List of venues:
      1. Mosaic - Detroit
      2. Crave - Dearborn
      3. Flairs - Novi
      4. South - Birmingham
      5. Cafe Via - Birmingham
      6. Ignite - MGM Motor City Casino, Detroit

D. PWAP get together – Michigan
   a. Date: October 2nd OR October 9th 2010
   b. As soon as we figure out the date I will be contacting the Nicholas family and let them know what we decided.

E. CIA info sessions
   a. I asked Serge Haddad to be this year’s CIA info-session chair and he happily agreed and he will be helping us with that. He already started working on it and he contacted Zahra from the CIA telling her more about our progress in getting Universities signing up for the sessions.
   b. Thalia is going to send me the list of the ULC presidents as soon as she gets them ready.
   c. Motion to approve Serge as a CIA info-session Chair.

www.lebanesecollegiatenetwork.org
Lebanese Collegiate Network
Motion
July 26th, 2010

Whereas, the Lebanese Collegiate Network (LCN) wants to host CIA Infosessions at ten ULCs per our Contract;

Whereas, a Policy and Procedure Manual has been approved by the LCN Board for a CIA Infosession Chair;

Whereas, per Policy and Procedure Manual the Vice President of Events may appoint a chair;

Whereas, Serge Haddad is ready, willing and able to take on the duties of CIA Info Session Chair;

I, Judith Farah, LCN VP of Events, therefore move to confirm the appointment of Serge Haddad, as 2010-11 CIA Infosession Chair

Lara Saikali – LCN Secretary - Seconds

Discussion:
   L. Saikali – I think Serge will do a great job

VOTE YAY or NAY

Sevag Sislian – President – YAY
Ferdos Kassir – Treasurer – YAY
Lara Saikali – Secretary – YAY
Rami Haddad – VP of Public Relations – ABSENT
Judith Farah – VP of Events – YAY
Thalia Jarjour – VP of Membership – ABSENT
VP OF PUBLIC RELATIONS REPORT

To: LCN Executive Board
From: LCN Vice President of Public Relations – Rami Haddad
Date: Monday, July 25, 2010
Subject: LCN Vice President of Public Relations Report

VP of PR

24. CONT Al: R. Haddad to get logo’s of approved media outlets for our website
25. PEND Al: R. Haddad to work with K. Khoury on the Committees link improvement for the LCN website
26. PEND Al: R. Haddad to work with K. Khoury to improve press release format on website
27. PEND Al: R. Haddad to work with K. Khoury on including board information on website
28. PEND Al: R. Haddad to create LCN FILM & PHOTOGRAPHY LAB COMMITTEE
29. PEND Al: S. Sislian to re-design and order the new LCN bookmarks
30. PEND Al: R. Haddad to automate the Venues uploads by February meeting
31. CONT Al: R. Haddad to create an Affiliated Organization post on the website
32. PEND Al: R. Haddad to work with Maurice on Facebook application
33. PEND Al: R. Haddad and T. Jarjour to provide possible ULC names for Miami and New Jersey by July meeting
34. PEND Al: R. Haddad to discuss photo DVD with S. Sislian by July meeting

NEW Al: R. Haddad to work on LCN MEA videos

1. Motion to approve LIBC
2. Motion to approve Chicago Lebanese Club
3. LCN Michigan Fall Mixer in coordination with LAU, Arab Detroit and LAHC, Th-Sept30 or Oct. 7, 7-9pm
   a. Recommended Location: Crave of West Dearborn or South Birmingham of Birmingham
   b. Date and Location to be confirmed by recommended August 1
   c. Contract to be signed by then
   d. Fliers and RSVP link 2 days after confirmation.
   e. Sponsors by August 30
      i. LAHC: $500, $0 revenue unless they bring sponsors, then we’ll split, will bring raffle prizes,
      ii. LAU: $0 down, $0 revenue unless they bring sponsors, then we’ll split
      iii. Arab Detroit: worth $4500 of Media Advertising and possible raffles
      iv. AUB and Michigan Rotaract pending
4. Five minute video progress update:
   a. PEND: To establish a shared 1GB directory to store files. Pat recommends to use dropbox.com
5. Update PRESS RELEASE Webpage Format
   a. PRESS RELEASE AUTHORED BY LCN (LCN articles posted could be listed here)
   b. LCN ARTICLES AUTHORED BY MEDIA (Approved Media articles could be listed here)
6. Update COMMITTEES Webpage Format
   a. Include members’ names, pictures, and info
7. Update BOARD webpage Format
   a. Include Occupation, phone numbers, hours of work and LCN hours per week
8. Job listing/LinkedIn – From VP of IT
9. Affiliated Organizations updates (see attached approved venues lists)
10. New Ideas:
   a. Sell Convention DVD Photos and Videos to members for $10. Goal to make $1000
   b. Information Sessions: Reach out to new companies

f. Recent Events
   a. Arab American Engineers and Architects Picnic
   b. Lebanese American Chamber of Commerce Summer Sunset Event

g. Upcoming events
   a. LIBC Annual Michigan Event: Friday, October 8
   b. ADC Annual Judges Event: Friday, October 8
   c. Arab American Chamber of Commerce 18th Annual Building Economic Bridges Banquet: Friday, October 22
Lebanese Collegiate Network
Motion
July 26, 2010

Whereas, “LEBANESE INTERNATIONAL BUSINESS COMMITTEE” is a non-political, non-religious organization and therefore does not conflict with the Bylaws or Constitution of the LCN,

Whereas, “LEBANESE INTERNATIONAL BUSINESS COMMITTEE” does important work in advancing the Lebanese society. This positive social impact and the leveraging of Lebanese talent are in line with developing the Lebanese Collegiate Network.

Whereas, the Lebanese Collegiate Network has a vested interest in the development of students both academically and professionally, namely leveraging their talent as a tool for positive social impact.

Whereas, “LEBANESE INTERNATIONAL BUSINESS COMMITTEE” has a number of resources that can assist the Lebanese Collegiate Network in achieving its goals.

Whereas, “LEBANESE INTERNATIONAL BUSINESS COMMITTEE” constitution, bylaws and chapters could be found on the following link www.libcintl.com.

Whereas, the LIBC believes that the Lebanese have the ability and the responsibility to create an economic force that will play a great financial and political role in today’s global marketplace. The council aims on paving the way for all Lebanese, wherever they are, to position themselves as a powerful economic and financial community in the international business world. Already, LIBC has set up many initiatives to realize its goals, such as developing an interactive website and hosting highly successful conferences that will link the Lebanese worldwide.

I, Judith Farah, VP of Events, therefore move to request “LEBANESE INTERNATIONAL BUSINESS COMMITTEE” as a valuable resource and acceptable venue for cross collaboration.

Ferdos Kassir – LCN Treasurer – Seconds

Discussion:
   S. Sislian – I think we can find some common ground and hopefully work together in the future

VOTE YAY or NAY:

Sevag Sislian – President – YAY
Ferdos Kassir – Treasurer – YAY
Lara Saikali – Secretary – YAY
Thalia Jarjour – VP of Membership – ABSENT
Rami Haddad – VP of Public Relations – ABSENT
Judith Farah – VP of Events – YAY
Lebanese Collegiate Network
Motion
July 26, 2010

Whereas, “CHICAGO LEBANESE CLUB” is a non-political, non-religious organization and therefore does not conflict with the Bylaws or Constitution of the LCN,

Whereas, “CHICAGO LEBANESE CLUB” does important work in advancing the Lebanese society. This positive social impact and the leveraging of Lebanese talent are in line with developing the Lebanese Collegiate Network.

Whereas, the Lebanese Collegiate Network has a vested interest in the development of students both academically and professionally, namely leveraging their talent as a tool for positive social impact.

Whereas, “CHICAGO LEBANESE CLUB” has a number of resources that can assist the Lebanese Collegiate Network in achieving its goals

Whereas, “CHICAGO LEBANESE CLUB” constitution, bylaws and chapters could be found on the following link www.chicagolebaneseclub.org

Whereas, The Chicago Lebanese Club (CLC) is dedicated to preserving, enriching, and promoting the Lebanese culture and aims to serve the Lebanese Community in and outside of Chicago through cultural, educational, humanitarian, and social activities. The CLC is a not-for-profit organization and is not affiliated with any particular religious or political cause.

I, Ferdos Kassir, LCN Treasurer, therefore move to request “CHICAGO LEBANESE CLUB” as a valuable resource and acceptable venue for cross collaboration.

Lara Saikali – LCN Secretary – Seconds

VOTE YAY or NAY:

Sevag Sislian – President – YAY
Ferdos Kassir – Treasurer – YAY
Lara Saikali – Secretary – YAY
Thalia Jarjour – VP of Membership – ABSENT
Rami Haddad – VP of Public Relations – ABSENT
Judith Farah – VP of Events – YAY